

**Miami-Dade Department of Environmental Resources Management**  
**Sewer Capacity Certification Letter Application**

**Instructions:** You must fill out this application to obtain a sewer certification allocation letter, which is a required step in obtaining your building permit. If you are unfamiliar with the application process, please refer to the *Stress free guide* to sewer certification, available wherever you picked up an application.

- **Step One:** Have your utility (if not part of WASD Utility area) certify the pump station information for your project. In order to do this, you must completely fill out sections 1a and 1b.
- **Step Two:** Once your application has been certified by your utility, bring it to DERM's Wastewater Section for processing.
- **Step Three:** Provide information on the boxes.

In order to *serve you better*, **YOU MUST COMPLETE** the information in **sections 1a, 1b, and 1c.**

**APPLICATIONS WILL NOT BE ACCEPTED IF THE NECESSARY INFORMATION IS NOT PROVIDED.**

**Section 1a: Applicant information**

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: W#: \_\_\_\_\_ H#: \_\_\_\_\_ Fax#: \_\_\_\_\_

**Section 1b: Property Details**

Name of Project: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Number and Type of units: \_\_\_\_\_  
Lot and Block Number (s): \_\_\_\_\_ / \_\_\_\_\_ Folio Number: \_\_\_\_\_

Plat Book: \_\_\_\_\_ Page: \_\_\_\_\_ Public Facility (yes / no): \_\_\_\_\_

- ❖ Be sure to include a Lot & Block # for each unit to be developed. You may attach an additional list if necessary. If Lot & Block are unavailable, submit a track number, survey, site plan or sketch that includes all property boundaries.
- ❖ For undeveloped land, you may submit a master folio number for the entire property.

**Section 1c: Project Details**

Proposed Flow: \_\_\_\_\_ GPD Previous Flow: \_\_\_\_\_ GPD

Bldg. Process Number: \_\_\_\_\_ City: \_\_\_\_\_

Applicable only if you have already applied for a building permit.

Previous Use: \_\_\_\_\_

Project Description (include sq ft): \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_ Sewer Ext. Number (if any): \_\_\_\_\_

**Section 2: To be completed by utility company only**

Utility Providing Service: \_\_\_\_\_

Pump Station Receiving Flow: \_\_\_\_\_ Located at: \_\_\_\_\_

Sewers Abutting the property: Yes: \_\_\_\_\_ No: \_\_\_\_\_ Foremain: \_\_\_\_\_ Gravity: \_\_\_\_\_

Lateral Connection: New: \_\_\_\_\_ Existing: \_\_\_\_\_ Point of Connection: \_\_\_\_\_

Utility Official Name: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

DERM#: \_\_\_\_\_ Date Received: \_\_\_\_\_